

RISK ASSESSMENT – COVID-19

Name of Venue: Cheddar Tennis Club	Name of Risk Assessor: Cheddar Tennis Club Committee	Date of Risk Assessment: 14/5/20 Updated:17/05/21
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This risk assessment supplements Cheddar Tennis Club's existing risk assessment and is in response to the coronavirus pandemic and the government's regulations/advice on restricted tennis play. It has been updated following publication of guidelines to allow play to resume from 29 March 2021 and further updated following implementation of step 3 of the government's road map on 17 May 2021.

What are the hazards?	Who might be harmed?	Controls Required	Additional Controls	Action by who? *	Action by when? *	Done*
Spread of Covid-19	Members, players and visitors to the courts	<p><u>Social Distancing</u></p> <p><u>Access to the club</u></p> <p>Following the end of lockdown 3 on 29/03/21, we can open the club for play.</p> <p>Members, guests and parents/guardians of juniors are allowed in the club. There are locks on all gates and members will have access codes and keys, as necessary.</p> <p>Access to the clubhouse is allowed but limited to the rule of six and facemasks must be worn unless participating in an event and seated. The changing room and the toilets can be used and there is a changing room policy on view in the doorway although players should still arrive changed when possible.</p> <p>An events risk assessment will be completed for specific events and displayed on the Welfare/Safeguarding notice board. The sink and cooking area are open for use. Food</p>	<p>Communication to all members with a link to the LTA's Covid-19 guidance and the government's advice and to the LTA's safeguarding update.</p> <p>Links to LTA's Covid-19 guidance and the government's advice on the club website.</p> <p>LTA posters displayed prominently at the club.</p> <p>Advice to members that the club can be shut if needed at short notice. This may be following a member affected by the virus, a change in government/LTA</p>			

<p>Spread of Covid-19</p>	<p>Members, players and visitors to the courts</p>	<p>and drinks can be served outside by two designated people.</p> <p>Notices are displayed inside and out explaining safety rules and sanitising equipment is in place with instructions. Members have also been informed by email of the requirements to help people keep safe. The cleaner will clean and sanitise the clubhouse and empty bins weekly and will record, date and sign when this has been done.</p> <p><u>Use of courts</u></p> <p>Play is allowed on all four courts with appropriate social distancing when moving around and between courts.</p> <p>Children under 14 to be supervised by a parent/guardian.</p> <p>Group coaching, competitions and informal social play of up to 30 can take place following published guidelines. Socialising afterwards is limited to the rule of 30 outdoors and 6 indoors. Open days are permitted.</p> <p>The club's Head Coach is to ensure coaching guidelines are followed. The Welfare Officer (or Head Coach or other designated committee member in the Welfare Officer's absence) will oversee open day and event risk assessments to ensure safety on numbers and access to club premises.</p> <p><u>Controlled access and exit to the club and courts</u></p> <p>The LTA Clubspark booking system is being used. There are one and two hour slots. Gates and locks should be sanitised before the next players arrive.</p>	<p>advice or because the committee is not comfortable with the way the controls are working.</p> <p>Communications to members and the club website will have links to the latest advice but we will emphasise that individuals have to take responsibility to keep up to date on how the pandemic is changing, and only play if they are satisfied this is the right thing for them to do.</p> <p>Please look carefully at the LTA's guidelines for players before going to the club to play which refer to hand washing, sanitising, equipment and balls. Although the LTA no longer require individual balls some people may still choose to do</p>			
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<p>Spread of Covid-19</p>	<p>Members, players and visitors to the courts.</p>	<p>The booking system is also being used to record all players. Rota organisers are keeping details of those on the men's and ladies' rotas and the Head Coach is recording all those who are being coached and all visitors. Records are kept for 21 days as required to facilitate Test and Trace.</p> <p><u>Reduce risk of virus on surfaces</u></p> <p><u>Hand Sanitising, cleaning and disinfecting</u></p> <p>All players are to use their own racquets and are advised to bring their own drinks and hand sanitiser. Balls can be shared which is in line with LTA guidelines but should be initialled and used on only 1 court. Players may choose to use only their own balls when serving.</p> <p>All members to be advised to use their own hand sanitiser before and after entering the club grounds and courts.</p> <p>Cleaning items situated by courts 1 and 2 and 3 and 4 with guidance on cleaning gate handles and locks when leaving the courts.</p> <p>Cleaning and disinfecting objects and surfaces that are touched regularly - particularly in areas of high use - using appropriate cleaning products and methods. Sanitising notices displayed in the clubhouse.</p> <p>Court benches are sanitised regularly. Nets are set at correct height and handles taped over.</p> <p><u>First Aid Kit</u></p>	<p>this as an extra precaution to reduce the spread of the virus.</p> <p>The club Welfare Officer's telephone number will be on display in case anyone has a concern and needs to contact her.</p> <p>Signposting of members to the LTA's safeguarding advice.</p>			
<p>Accident/ illness whilst at the club</p>						

<p>Spread of virus under inclusive programme</p>	<p>Players under inclusive programme</p>	<p>The First Aid Kit is kept in the clubhouse. Hand sanitiser and gloves located with first aid kit. LTA social distancing poster in place.</p> <p>Guidance in delivering first aid during the Covid pandemic is available on the St John Ambulance website:</p> <p>sja.org.uk covid-19-advice-for-first-aiders</p> <p><u>Supervision and spectating.</u></p> <p>Spectating/supporting is allowed subject to the rule of 30. Supporters/parents and other spectators should remain socially distanced whilst attending events.</p> <p><u>Inclusion</u></p> <p>Coach must wear a transparent face mask when coaching players under our Inclusive Program.</p> <p>Players will need guidance onto court by a parent/guardian as we do not have a ramp from the walkway on to court 1/2.</p> <p><u>Cash</u></p> <p>During the coronavirus pandemic the club prefers payment by bank transfer to reduce the handling of cash. Cash will be accepted as an exception but only in the exact amount. Latex gloves will be available for the person collecting the cash.</p> <p><u>Advice if player/visitor to the club develops symptoms</u></p> <p>We will signpost anyone who has played at the club who develops symptoms of COVID-19 to the Government's</p>				
<p>Club Liability</p>						

	Committee members	<p>'test and trace' guidelines, which can be read on the Gov.uk website.</p> <p><u>LTA Liability Insurance</u></p> <p>The club has Liability Insurance which is valid if the club re-opens at this time, providing due consideration is given to the risks involved. This assessment is part of that process.</p>				
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*these columns only to be used when an item is outstanding